



FROM THE OFFICE OF THE INLAND REVENUE DEPARTMENT

Cancellation of VAT Registration

A **VAT Registered Person** who ceases to carry on a taxable activity **must** notify the Comptroller of the Inland Revenue Department within five (5) working days of the date of closure of that business.

A VAT Registered Person may also request the Cancellation of Registration by completing and submitting the VAT Form 002 to the Comptroller on the basis that the taxable supplies during the past twelve (12) months have fallen below the threshold amount of \$180,000 as specified in the VAT Act.

Once registered, VAT cancellation due to taxable supplies falling below the required threshold will ONLY be considered 2 years after registration.

Reference made to the Following Sections of the VAT Act No. 7 of 2012

Section 14(1) - A taxable person who ceases to carry on taxable activities shall notify the Comptroller of that fact **within five working days** of the date of such cessation and the Comptroller is required to cancel the registration of that person with effect from the last calendar day of the tax period during which all such activities ceased or from such other date as the Comptroller may determine.

Section 14(6) – Subject to subsection (7) or (8), a taxable person may apply in writing to the Comptroller to have the person’s registration cancelled where at any time, the value of that person’s taxable supplies – in the past twelve months has not been more than the amount specified in the ACT.

Section 14(7) (b) - A person registered as a result of an application may apply for cancellation of the registration only after the expiration of two years from the date the registration took effect.

Cancellation procedure for businesses that cease to carry on taxable activities or fall below the threshold:

- The VAT Form 002 can be obtained on the VAT website or at the VAT Section of the Inland Revenue Department on Manoel Street, Castries.
- The VAT Cancellation Form – VAT 002 **must** be completed and submitted within 5 working days of the expected date of closure.
- An evaluation and assessment will be conducted and a formal notification outlining the Department's decision will be sent to the Taxpayer.
- **ONLY** upon cancellation of the VAT Registration will you be required to return all VAT Certificates.

VAT Taxpayers are asked to refrain from returning their VAT Certificates before the Cancellation procedure is completed.

For further information please contact the Inland Revenue Department

Customer Service VAT Section:

Tel: (758) 468-2800 or

Email: vatinfo@vat.gov.lc

Website: www.vat.gov.lc

VAT Simplifying the collection of Tax